



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
Office of Emergency Medical Services
99 Chauncy Street, 11th Floor Boston, MA 02111

DEVAL L. PATRICK
GOVERNOR

JOHN W. POLANOWICZ
SECRETARY

CHERYL BARTLETT
COMMISSIONER

TRAUMA OUTCOMES COMMITTEE

Date: Monday, September 22, 2014
Time: 9:00 AM – 10:30 AM
Location: MEMA
400 Worcester Road
Framingham, MA

Agenda

- 1) Welcome and Introductions
- 2) Open Meeting Law Certification
 - a. Get signed certification from members
 - b. **OML Guide August 2013:** <http://www.mass.gov/ago/docs/government/oml/oml-guide.pdf>
 - c. **Certificate of receipt of OML information:** <http://www.mass.gov/ago/docs/government/oml/certificate-of-receipt-of-oml-materials.pdf>
 - d. **Regulations 940 CMR 29.00:** <http://www.mass.gov/ago/government-resources/open-meeting-law/940-cmr-2900.html>
 - e. **General information:** www.mass.gov/ago/openmeeting
- 3) Current Status of the Trauma Registry
 - a. Submission System
 - b. Documentation
 - c. Collection Standards
 - d. Current Reporting Trauma vs Non-Trauma
- 4) Proposal to Change Trauma Registry System
 - a. Change to current Submission System
 - b. Collection of Variables
 - c. Communication with Trauma and Non-Trauma Facilities
 - d. Documentation
 - e. State vs NTDB standards

- 5) General Policies Governing DPH
 - a. Privacy policies at DPH
 - b. Suppression Rules
- 6) Set up Working Groups with deliverables for next meeting
- 7) Set Date for Next Meeting and Final Thoughts